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MEETING:	North East Area Council
DATE:	Thursday, 3 December 2015
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes

- 2 Minutes of the Previous Meeting of North East Area Council held on Thursday 1st October 2015 (Neac. 03.12.15) (*Pages 3 - 8*)

Ward Alliances

- 3 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair (Neac.03.12.15/3) (*Pages 9 - 22*)

Cudworth – held on 7th September 2015

Monk Bretton – held on 8th August 2015 and 9th October 2015

North East – held on 23rd September 2015

Royston – held on 21st September 2015

- 4 Changes to the Community Representation on the North East and Monk Bretton Ward Alliances (verbal reports from the Ward Alliance Chairs)

Performance

- 5 NEAC Financial Position and Procurement Update (Neac 03.12.15/5) (*Pages 23 - 26*)
- 6 Report on the use of Area Council Budgets, Devolved Ward Budgets and Ward Alliance Funds (Neac 03.12.15/6) (*Pages 27 - 32*)
- 7 North East Area Council Project Performance Report - update on the delivery of commissioned projects (Neac 03.12.15/7) (*Pages 33 - 56*)

Items for Decision

- 8 North East Area Council Priorities and Financial Considerations (Neac 03.12.15/8) (*To Follow*)

Items for information

- 9 Community Magazine update
- 10 Volunteering Celebration Event

To: Chair and Members of North East Area Council:-

Councillors Hayward (Chair), Cheetham, Clements, Ennis, S. Green, Hampson, Higginbottom, Houghton CBE, Makinson, Richardson, Sheard and C. Wraith MBE

Area Council Support Officers:

Paul Brannan, North East Area Council Senior Management Link Officer
Caroline Donovan, North East Area Council Manager
Elizabeth Barnard, Council Governance Officer
Phil Hollingsworth, Lead Locality Officer

Please contact Elizabeth Barnard on 01226 773420 or email governance@barnsley.gov.uk

Wednesday, 25 November 2015

MEETING:	North East Area Council
DATE:	Thursday, 1 October 2015
TIME:	2.00 pm
VENUE:	Meeting Room 11, Barnsley Town Hall

MINUTES

Present Councillors Hayward (Chair), Cheetham, Clements, S. Green, Hampson, Higginbottom, Makinson, Sheard and C. Wraith MBE

18 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

19 Minutes of the Previous Meeting of North East Area Council held on Thursday 30th July 2015 (NEAC 01.10.15/2)

The meeting considered the minutes from the previous meeting of the North East Area Council held on 30th July 2015. It was reported that Cudworth had won three awards in the Yorkshire in Bloom Awards. The afternoon tea sessions to replace the luncheon clubs are starting in Grimethorpe imminently and will be moving around the wards. An exit strategy meeting for the luncheon clubs had been held and the provider was happy with the proposals.

RESOLVED that the minutes of the North East Area Council held on 30th July 2015 be approved as a true and correct record.

20 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair (NEAC 01.10.15/3)

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances held throughout June, July and August 2015. The following updates were noted:-

Cudworth – 27th July 2015

Production and distribution of an Information Guide listing all the activities and organisations in Cudworth is imminent. The grassed area to the rear of the Co-op has now been cut and will be maintained in the future. The new Park gates have been installed and look really impressive. A winter Health Fayre, to take place in November, has been agreed.

North East – 1st July and 12th August 2015

The summer holiday activities and the Family Fun Day were very successful. Improvement work to the War Memorial area is almost complete, and the new Notice Boards in each of the four villages are being ordered. The updated local Information Booklet has been agreed and will be going to print shortly. The Ward Alliance is looking at piloting a Healthy Teeth Initiative, working with the Primary Schools, following concerns raised about poor oral health received across the North East area.

Royston – 29th June and 24th August 2015

The Summer Activities Programme was very successful, with almost 600 children taking part, and it was noted that there was an increase in the numbers of young people going to the swimming baths. An initiative to provide an 'Orchard in the Park' will be taking place in October. It has been agreed that Street Games will be funded again, and that DIAL will also be funded for two sessions per month. The Community Directory is to be published shortly. A Christmas event is planned for 23rd November 2015.

A discussion took place around the reporting of 'hot spots'. Cllr Makinson was advised to speak to Sarah Ford regarding the cutting back of trees alongside public footpaths. It seems that several members have been reporting work which needs to be done by the Local Authority but to no avail.

Monk Bretton - Funding has been given to the Friends of Monk Bretton Priory to encourage membership, and to the West Green Junior Football Club. An entrance arch to the memorial gardens will be installed, and the area will be decorated with 94 poppies, with the name of every Serviceman who died from the Monk Bretton Ward attached. The Air Scouts will be helping to attach the names to the poppies. Replanting the shrub beds at the War Memorial will be carried out with local school children in time for Remembrance Sunday. It was noted that thanks to the dedication of the Councillors and local Volunteers that this area has become a focal point in the Village, and it is anticipated that it will be entered into the 2016 Yorkshire in Bloom competition.

RESOLVED that the notes from the Ward Alliances be received.

21 Changes to Community representation on the North East Ward Alliance (Verbal Report from the Chair of the North East Ward Alliance)

It was reported that Mick Handley had now been appointed to the North East Ward Alliance in respect of the vacancy at Grimethorpe.

RESOLVED that the appointment be noted.

22 Employability for under 16's Initiative - C & K Careers (presentation)

Katren North and Jill Ellis from C & K Careers were welcomed to the meeting and provided an overview of the Employability for under 16s Summer Holiday Internship Programme. The aim of the programme was to motivate and inspire young people to achieve their potential; to reduce the NEET figures of young people aged 18-24 and prevent them becoming NEET by engaging them in striving for a positive destination. 127 applications for work placements were received, with 112 students completing the 4 day employability programme. Over 47 local businesses offered 120 work placements, which 100 students completed. A Celebration Event has been held and several young people have been offered further opportunities ranging from volunteering to part-time work. Members felt the programme had been a great success and thanked Katren for her attendance and contribution.

23 Report on the Use of Area Council Budgets, Devolved Ward Budgets and Ward Alliance Funds (NEAC 01.10.15/6)

The Area Council Manager introduced this item and highlighted the spend to date. The North East Area Council has a Devolved Ward budget allocation of £81,939.54 for the 2015-16 financial year, of which £50,801.80 is committed. The Ward Alliance grant allocation of £92,047 includes £52,046 carried forward from the 2014-15 financial year.

RESOLVED that the report on the use of Area Council Budgets, Devolved Ward Budgets and Ward Alliance Funds be received and noted, and in particular the funding which is as yet unallocated.

24 North East Area Council - Performance Report (NEAC 01.10.15/7)

The Area Manager introduced this item and gave an overview of performance in respect of commissioned projects across the North East Area Council. To date three providers have completed their contract monitoring and management reporting, namely the Environment Teams, Enforcement and C and K Careers. Attention was drawn to the work to clean out the storm drains on the High Streets which ensured that rain water runs away effectively and to the Environment Team Apprentice Case Study on the following page. A Member highlighted problems with vehicles parking in spaces for disabled people on Robert Street. The problem of BMBC Enforcement and Kingdom working together and areas of responsibility was raised. Paul Castle is aware of the problem and is working towards a solution.

RESOLVED that the North East Area Project Performance be received and noted.

25 Commissioning and Procurement Update - Employability for under 16's Initiative - Summer 2016 (NEAC 01.10.15/8)

Members were asked to consider recommissioning the Employability for Under 16s initiative for 2016, giving due consideration to the performance update presentation by C & K Careers at the beginning of the meeting. The initiative, if recommissioned, will need to be advertised in November and will be subject to a full procurement process, with preparatory work commencing during the Spring term of 2016. Members acknowledged that there may be an opportunity to run this initiative in partnership with the North Area Council, which has been identified as Good Practice. It was felt that an element of performance related pay should be included within the specification, as actual numbers of young people fell short of the target.

RESOLVED that the Employability for Under 16's contract be advertised at a maximum contract value of £45,000 with a specific clause relating to performance related pay included therein.

26 Commissioning and Procurement Update - Home Grown Apprentices Scheme (NEAC 01.10.15/9)

The Area Council Manager provided an update on the proposed 'Home Grown Apprentices' scheme. The initiative would comprise of one supervisor and three apprentices, working specifically with the Parks Service in local parks. The contract would be for one year initially, with an option to extend for a further year subject to

the satisfactory achievement of outcomes and outputs. The initiative would be subject to a Service Level Agreement with the Parks Service, which was attached as an appendix to the report.

RESOLVED that

- (i) Members approve the Service Level Agreement with Parks Services for the Home Grown Apprentice Scheme, at a cost of £98,000 per annum.
- (ii) An established Barnsley MBC Service is used to deliver this initiative

27 Commissioning and Procurement Update - Environmental Enforcement (NEAC 01.10.15/10)

The Area Council Manager provided an update regarding the future extension of the Environmental Enforcement contract, seeking agreement on the future of the contract after March 2016, which is the extension period currently agreed by the North East Area Council. Members acknowledged that an additional fee will be payable to Barnsley Enforcement Services to ensure that the procured enforcement service operations are carried out in a practical manner. Members noted that a full retender will be carried out after April 2016, at which time the contract will be split into 'lots', allowing each Area Council to specify individual requirements.

RESOLVED that:

- (i) the information contained within the report be noted;
- (ii) the Environmental and Parking Enforcement contract be advertised for a minimum of 2 years, at a value of £62,500 per annum for two Enforcement Officers, on the understanding that it is 'let' one year at a time, with 'break' clauses included, should funding be discontinued, and that
- (iii) a full re-tender of the Service will be carried out from April 2016 onwards in partnership with the other Area Councils within Barnsley MBC.

28 The Development of the Love Your High Street Initiative (NEAC 01.10.15/11)

The North East Area Council Manager introduced this item. It was explained that research shows that first impressions count, so when people visit the High Streets in the North East Area Council it is important that the streetscape reflects the distinct character of the area, whilst being clean, safe and green. It is proposed that a Working Party, comprising of a Councillor from each of the Wards and the Chair of the Area Council should work with the Area Team to look at how local High Streets can be improved.

Members felt that it is important the High Streets portray a positive image. A Member felt that the issue of grey shutters in some areas should be addressed, perhaps with

eye-catching painted designs. A new Public Arts Officer has recently been appointed and may be able to help with this.

RESOLVED that the Area Council Manager be empowered to further develop the Love your High Street initiative.

29 Parks Service - Play Areas Service Level Agreement (NEAC 01.10.15/12)

The Area Council Manager introduced this item and explained that In April 2014, the North East Area Council agreed a ring fenced sum of £10,000 to be used for a Service Level Agreement with Parks Services to replace equipment and safety surfacing damaged through anti social behaviour. A further contingency sum of £10,000 per annum is now required for the financial years 2015 – 2016, and 2016 – 2017.

RESOLVED that

- (i) a further sum of £10,000 per annum is ring fenced to be used for a Service Level Agreement with Parks Services for the financial years 2015 – 2016, and 2016 – 2017;
- (ii) the self closing gate on the Shafton Green Play area should be replaced at a cost of £1,300.

30 Community Magazine (verbal update)

The Area Council Manager distributed a draft copy of the ‘Village Life’ magazine. The magazine is being produced in conjunction with the BMBC Communications Team, who are also sourcing local and Borough wide advertisements for the publication. Concern was expressed that there is a limit to the number of magazines a Council can publish and that publication laws may be broken. There was also some concern that the advertisements within the magazines may not be appropriate.

RESOLVED that the Area Council Manager will obtain a list of advertisers and circulate to the Councillors, and will feed back to Communications that Members wish to be involved in the choice of advertisers approached in the future.

Chair

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Cudworth Ward Alliance

Meeting Notes

Meeting Title:	Cudworth Ward Alliance
Date and Time:	Monday 7 th September 2015 at 11am
Location:	Bow Street Offices. Cudworth.

Attendees: Councillor Joe Hayward (Chair) Councillor Charlie Wraith (Vice chair) Mick White Joan Jones Janet Robinson	Apologies: Councillor Stephen Houghton. Julie Berry Ernest Oliver John Hayhoe David Gill
In Attendance: Paul Jolley Senior Support Officer	

		Action/Decision	Action Lead
1.	Declarations of Interest: There were no declarations of interest.		
2.	Notes of the previous meeting: Monday 27 th July 2015 The notes were passed as a true record. The Environment: Councillor Hayward stated he would take the project for planters on the High Street to the Area Council. Increased opportunities for achievement for local residents: Government funding will pay for wi-fi to be installed in the Centre of Excellence. More information will be brought to the meeting about the Junior Warden Scheme.		
3.	Action Plan: Summer holiday activities: Paul Jolley gave an update to members. Overall the summer holiday activities went very well. Victoria creates went very well. Street Games with 315 participants so far in Cudworth Park. Boxing had a disappointing attendance. Junior Master Chef went well. More attendance statistics have yet to be collated.		
4.	Potential Projects Winter Health Fayre: Winter warmer stew packs will be given to local residents attending the Health Fayre (while stocks last). A band will also be booked.		David Gill
5.	Steering Groups:		

	<p>Volunteer's Celebration: Councillor Hayward informed members a venue is still being looked into.</p> <p>6. Communication: Neighbourhood Network:</p> <p>The Area Council / Ward Alliance information booklet is to be sent out.</p> <p>The brass band in the park was a great success.</p> <p>7. Ward Alliance funding applications:</p> <p>Cudworth What's on Guide Booklet: Members agreed to fund £1,059</p> <p>Cudworth Christmas event: Members agreed to fund £3,610</p> <p>Cudworth Winter Health Fayre: Members agreed to fund £945</p> <p>Cudworth Tea in the park 2016: Members agreed to fund £500</p> <p>Robert Street Allotments: Members agreed to fund £499.20</p> <p>Cudworth Food Bank computer: Members agreed to fund £499.97</p> <p>Cudworth Parachute Regimental Assoc. Living History. Members agreed to fund £500</p> <p>Smart Art: Members agreed to fund £300</p> <p>8. Correspondence:</p> <p>There was no correspondence.</p> <p>9. Finance:</p> <p>£500 plus £2,500 Community Chest. Total £3,000</p> <p>10. Compliments and Complaints.</p> <p>None.</p> <p>11. Any other business:</p> <p>There was no other business.</p> <p>Chair thanked everyone for attending and participating in the meeting.</p> <p>12. Date and time of the next meeting:</p> <p>Monday 7th September 2015 11am at Bow Street. Offices. Cudworth.</p>		
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<p>Finance agreed at this meeting Monday 7th September 2015.</p> <p>Ward Alliance funding agreed: Total of £7,913.17</p> <p>Future meeting dates up to May 2016.</p> <p>Monday 7th December 2015 Monday 18th January 2016 Monday 29th February 2016 Monday 11th April 2016 Monday 23rd May 2016</p> <p>If members have any ideas for potential projects please bring them to the next meeting.</p>		
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Monk Bretton Ward Alliance

August 28th. Silverdale Community Centre.

In attendance:

Cllr Steve Green. Cllr Ken Richardson, Cllr Margaret Sheard, Charlie Gouldin, Glenis White, Paul Jolly, Ann Moffett, Gavin Doxey, D Booker.

1	Apologies: John Marshall	Actions
2	Declarations of Interest: None	
3	Notes of the previous meeting: Moved as correct record Matters Arising: (7) Community Chest – PJ reported need for different criteria, need to work up rules before April.	
4	Project Feedback: Smithies TARA – trip to Nostel Priory reported on. Carlton Centre – open day reported on.	
5	Ward Alliance Fund – applications received: West Green Junior Football Club – Agreed £828 with stipulation that the club hold litter pick / garden tidy around Monk Bretton. Friends of Monk Bretton Priory – Agreed £913.50	PJ PJ
6	Funding & Finance: Spreadsheet not circulated due to holidays, will be emailed out, will reflect today's commitments. Carlton Garden Club grant returned.	PJ
7	Additional Items: Community Resilience Plans – not discussed, presenter not present	
8	AOB: Seats around ward – progress reqd. Monk Bretton Ward Memorial – supplies reqd. Events in Carlton Park reported on. Christmas lights at St Pauls – Dec 4 th . Ward Booklet – sample circulated War Memorial – Scouts to fix poppies, arch suggested “Memorial Gardens” Summer activities – feedback next mtg. The meeting reported a perceived lack of advertising. Agenda item next meeting	PJ,CD PJ PJ,DB KR
9	Date of next meeting Next meeting will be held at October 9 th . @ 9:30, Venue: Burton Grange Community Centre	

Meeting closed by SG at 11am

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Monk Bretton Ward Alliance

Friday 9th October 2015 at Burton Grange Community Centre

In attendance:

Cllr Ken Richardson, Cllr Margaret Sheard, Sue Fox, Charlie Goulding, Glenis White, Paul Jolly, John Marshall, Gavin Doxey, D Booker.

Chair: Cllr M Sheard

1	Apologies: Pat Hall, Cllr Steve Green.	Actions
2	Declarations of Interest: None	
3	Notes of the previous meeting: Correct record Matters Arising: 5) Concern was expressed about conditions regarding football grant 8) Monk Bretton War Memorial – progress discussed	
4	Project Feedback: Barnsley FC Community Sports & Educational Trust, summer activities project feedback, details & presentation handout circulated, questions asked & answered. Report received	
5	Ward Alliance Fund – applications received: Two received – not in timescale for distribution, tabled for next meeting.	
6	Funding & Finance: Spreadsheet circulated and discussed Concern about Friends of Monk Bretton Priory grant – application form amended	
7	Additional Items: Community Resilience / flood plans Derek Bell – he centred on flood plans for Lundwood, outlining house prevention plans and equipment. Current situation discussed.	
8	AOB: Summer activities feedback – concern was expressed about publicity and attendance Home shopping leaflet circulated	
9	Date of Future meeting Next meeting will be held at Silverdale community Centre November 20 th . @ 9:30am	

Meeting closed by MS at 11:30

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NORTH EAST WARD ALLIANCE

MEETING NOTES

Meeting Title:	North East Ward Alliance
Date & Time:	23 rd September 2015 4:00pm
Location:	Shafton Community Centre

Attendees	Apologies
Cllr J Ennis, (Chairman)) Cllr D Higginbottom Cllr A Hampson M Fensome D Gill Father I McCormack Ms D P Coates	C Sykes, S Nixon P Ford

1.	Action/Decision	Action lead
<p>Prior to the main agenda items the chair introduce Sandy McNicol from the Oral Health Improvement Dept who distributed copies of the Healthy Teeth project issued to schools taking part in the scheme, Following the presentation members later discussed supporting the initiative financially</p> <p>1. Notes of Previous Meeting</p> <p>2. Matters Arising</p> <p>DG reported that the notice boards had been ordered and planning permission was not required</p> <p>3. Ward Alliance Membership / Attendance</p> <p>DG informed members that there had not been any interest to date in the Shafton vacancy although the closing date wasn't until 30th Sept. JE said consideration should be given to co-opting members</p> <p>4. Alliance Action Plan updates</p> <p>DG circulated an updated Action Plan</p>	<p>Agreed £2k support for the scheme .</p> <p>Agreed</p> <p>Noted. MF to liaise with Tottie signs regarding sites etc</p> <p>Noted</p> <p>Noted and approved subject to the Great Houghton Junior Warden project being removed</p> <p>MF to invite Keiran Campbell the Barnsley Football Trust – Street Game organizer to the next meeting.</p>	<p>DG</p> <p>DG</p> <p>MF</p> <p>G</p> <p>MF</p>

	<p>DH raised the matter of Shafton Methodist Church needing a Brown sign (places of interest) and asked if the Ward Alliance could fund it</p> <p>JE stated that progress needed to be made on Environmental projects</p> <p>5. Summer Activities –</p> <p>DG informed members that 83 children had attended the activities organized at Brierley Methodist Church</p> <p>D P Coates did a laptop presentation on the activities organized throughout the Alliance Ward by Members of Great Houghton Youth Club informed</p> <p>6. Ward Alliance Funding Applications</p> <p>The following applications were considered</p> <p>Grimethorpe Church Christmas Tree Event £2690:24</p> <p>Ward Alliance Healthy Teeth</p> <p>Ward Alliance What's on Guide</p> <p>7. Ward Alliance Funding Update</p> <p>DG circulated a financial spread sheet showing the income/expenditure & committed spend to date. As a result of the Area Council producing an Information booklet. The £1500 identified by the award Alliance for a similar project was put back into the pot</p> <p>8. Any Other Business</p> <p>DG circulated the Area Councils Shop Ability leaflet.</p> <p>DG informed members of an Anti Social Behaviour issue in Plumpton Park and a request for the trees/shrubs to be removed</p> <p>9. Date of Next Meeting Wednesday 4th November in Great Houghton Welfare Hall.</p>	<p>DG to investigate</p> <p>Noted & Agreed</p> <p>Noted.</p> <p>Noted</p> <p>Noted & Agreed</p> <p>Father I McCormack to liaise with Milefield and Ladywood schools regarding participating in the event</p> <p>Noted & Agreed</p> <p>Noted & Agreed</p> <p>Noted & Agreed</p> <p>Noted</p> <p>Funding for the removal of the shrubs etc to be investigated</p>	<p>DG</p> <p>DG</p> <p>MF</p> <p>DG / JE</p> <p>DG</p>
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ROYSTON WARD ALLIANCE

Notes

**Monday, 21st September 2015
6.30pm the Grove, Royston**

Present: Cllr Caroline Makinson (Chair), Cllr Malcolm Clements, Cllr Tim Cheetham, Kieron Campbell, (Barnsley FC Trust), Fred Harston, John Craig, John Clare, Rev Dr Matt Bullimore, and John Openshaw (Secretary).

In Attendance: Caroline Donovan, North East Area Council Manager.

1. Apologies for Absence, Mick Birkinshaw, Graham Kyte, Stephen Croft, and Howard Lavender.

The secretary distributed copies of the Ward Alliance Governance Framework document directing members to section 6 Termination of Ward Alliance Membership.

A person shall cease to be a Ward Alliance member if:

6.1 Their 'term of office' expires and they are not reappointed.

6.2 They choose to resign.

6.3 They miss two Ward Alliance meetings in a row without apology or explanation agreed by Ward Alliance, or, they fail to accept the ground rules or fulfil the agreed roles and responsibilities. In this instance, the Chair will make a request on behalf of the Ward Alliance to the Chair of the Area Council and this shall be appropriately recorded in the minutes of the subsequent meeting of the Area Council minutes.

6.4 They are not re-elected (in the case of Elected Members).

The secretary encouraged members to submit apologies, if unable to attend meetings.

2. Street Games

The chair welcomed Kieron Campbell, of Barnsley FC Trust, who gave an overview of the Street Games project which has been running for 11 months in the Royston area. An evaluation of the project was distributed which over the period engaged 1046 participants with 165 individuals participating at a 70% retention rate. 8 individuals used the links with Barnsley FC to open pathways to sport and academically enhance their personal development. The project also has links with other projects, with 36 participants engaging in an addiction workshop. The project would like to build upon the first years success and are seeking match funding of £675.00 to sustain the project over the next 12 months. The chair thanked Kieron for his presentation.

3. Declarations of Interest

None declared.

4. Correspondence & Communications,

The secretary reported on the receipt of a letter of resignation from Mr Martyn Guilcher. The chair expressed her regret at the resignation of Mr Guilcher and agreed to write a letter of thanks to him, for his support and commitment to the Royston Ward Alliance.

5. Notes of the previous meeting,

Members agreed that the notes of the meeting held on the 24th August, were a true and accurate record.

6. Matters Arising

French Drain, following representation by the Chair Park Services has agreed to progress the installation.

Environmental Enforcement, a request for quarterly statistical information, the provider only provides information for the whole North East Area Council area. It was agreed that this information would be useful.

Summer Holiday Activities, the Area Manager distributed a breakdown of the activities delivered over the summer holidays, a total of 45 sessions with 556 young people attending across the sessions, with swimming the most popular. The final cost for the provision was £1563.00.

Royston Directory, the area manager distributed the final version of the directory before publication.

Pavilion Toilets, Park Services have confirmed that the cleaning of the pavilion is included in the tenancy agreement with Royston Dynamos.

Royston Gala the presentation of cheques to the Royston Dynamos was agreed to take place on the 1st November in Royston Park.

7. Area Council Update

Next meeting is arranged for the 1st October.

8. Project Updates

DIAL, due to time constraints a grant of £1080.00 was agreed for a six months project to deliver two weekly sessions on the 2nd and 4th Thursdays of the month at The Grove.

Environment Enforcement, Reported earlier. A number of areas were highlighted as environmental hot spots; Walking Routes to School, a meeting with the principle at Carlton Community College will be arranged. Pinfold Lane, requires a clean-up, vegetation cutting back. High School drive also requires the vegetation cutting back.

Allotments, members reported that 2 smaller plots have now been let. Further sites have also been identified for allotments, it was agreed that members would investigate the use of a site on Church Hill.

Volunteer Update

Planters, a survey of the barrels and planters were distributed. There are 9 locations with barrels that should be replaced with square planters, there are 2 square planters that are not maintained and could be relocated. It was proposed that 6 square planters and 1 rectangular planter be purchased. The types and costs were discussed. It was agreed that replacement planters should be purchased to complement the current volunteering project underway in Royston, with volunteers planting and maintaining them throughout the year.

Winter planting, it was proposed that Polyanthus and Primulas should be used and that compost and mulch should be supplied.

Volunteering, members felt that there was an under recording of volunteer hours within Royston, with many individuals undertaking Litter picks, maintaining planters, clearing flower bed's etc.

Litter Picks, the 12 individuals attending the session on Sunday the 30th August, collected around 40 bags of rubbish, which linked with the Band concert in the Park. The chair expressed her thanks to members of the Church for providing refreshments, for the concert.

9. Funding Opportunities No new opportunities to report.

10. Early Years Provision and Children's Centres, No further information to report.

11. WW1 Commemorations. It was agreed that this item would remain on the agenda.

12. Ward Alliance Funding Update

A breakdown of funds allocated to date was distributed.

Applications Received,

- a) **Summer Activity Programme**, Members previously allocated £1,448.00 the final costs were £1,563.00, members agreed an additional £115.00.
- b) **Christmas Event**, members previously approved £400.00 the final costs are estimated at £800.00 members approved an additional £400.00.
- c) **Love Where You Live**, provision of refreshments at LWYL events, by church members, approval of an allocation of £304.00.
- d) **Street Games**, members approved an allocation of £675.00 to sustain the project over the next 12 months. A request was made to encourage the project to improve its gender balance and to provide quarterly updates.
- e) **Royston Children's Centre**, application would be distributed once received.

13. Ward Alliance Members Actions

Ward Alliance Funding, members to continue promoting the funding available.

Allotments, investigate use of Church Hill site.

Christmas Event, members to distribute posters and flyers.

DIAL Project, members to distribute posters and flyers.

Planters & Barrels, Letter of thanks to individuals maintaining planters and updating them on delivery of plants, compost etc.

14. Any Other Business

None raised.

15. Decisions Agreed.

- a) **Dial Funding**, Confirmation of continuation funding.
- b) **Summer Activity Programme**; approve additional allocation of £115.00.
- c) **Christmas Event**, approve an additional allocation of £400.00
- d) **Love Where You Live**, provision of refreshments at LWYL events, allocation of £304.00.

- e) **Street Games**, members approved an allocation of £675.00.
- f) **Royston Children's Centre**, application would be distributed once received.
- g) **Planters & Barrels**, members agreed to the purchase of 6 square planters and 1 rectangular planter.

16. Date & Time of Next Meeting

The next meeting will be held on the **9th November 2015**, 6:30pm at The Grove

The Chair closed the meeting at 8:30pm

BARNSELY METROPOLITAN BOROUGH COUNCIL

Agenda Item 5

North East Area Council Meeting

December 3rd, 2015

Report of North East

Area Council Manager

Financial Position and Procurement Update

1. Purpose of Report

- 1.1 This report provides the North East Area Council with a current financial position and forecast for expenditure into 2016 – 2017.
- 1.2 This report provides an update regarding the procurement of the Employability for Under 16's 2016 initiative.
- 1.3 This report provides an update on the Environmental Enforcement procurement for service provision post March 2016.

2. Recommendations

- 2.1. **The North East Area Council note the financial position of the Area Council to date, in order to inform Members with regard to considerations about future spend.**
- 2.2 **Members note the Procurement Progress Update with regard to the Employability for Under 16's 2016 initiative, and the Environmental Enforcement after March 2016.**

3. Background

- 3.1. At the North East Area Council meeting held on October 1st, 2015 Members resolved that that the Employability for Under 16's contract be advertised at a maximum contract value of £45,000 for the 2016 – 2017 provision.
- 3.2. At the North East Area Council meeting held on October 1st Members resolved that the Environmental and Parking Enforcement contract be advertised for a minimum of 2 years, at a value of £62,500 per annum for two Enforcement Officers, on the understanding that it is `let` one year at a time, with `break` clauses included, should funding be discontinued.
- 3.3. To recommission both of the services the tender opportunities will need to be advertised and a full procurement process will be necessary.

4. Procurement Progress Update

- 4.1. The Employability for Under16's procurement pack has been prepared. The opportunity was advertised week commencing 9th November with a return date of 7th December, 2015 to enable the successful provider to begin working with the Schools from February 2016.
- 4.2. It is proposed that the Environmental Enforcement tender opportunity will be advertised in early December 2015.

5. Financial Position

- 5.1. Appendix A attached shows a breakdown of the North East Area Council's expenditure. Based on the current profiled spend agreed with the Providers, the North East Area Council has £133,836 uncommitted from the period 2015/16, and £168,712 uncommitted from the 2016/17 budget.
- 5.2. No clear indication has been given regarding the future budget allocations for Area Councils post 2016-17. Consequently, for the foreseeable future contracts will be let on a year by year basis with break clauses.

Officer Contact:

Caroline Donovan

01226 773013

25th November 2015

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BARNSELEY METROPOLITAN BOROUGH COUNCIL

**Agenda Item 6
North East Area Council Meeting
December 3rd, 2015**

Report of the North East

Area Council Manager

Report on the use of Area Council Budgets, Devolved Ward Budgets and Ward Alliance Funds

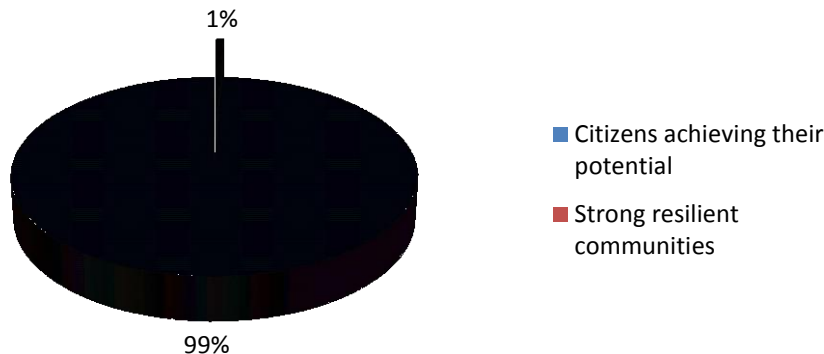
Devolved Ward Budget Overview

The North East Area Council has a Devolved Ward Budget grant allocation of £81,939.54 for the 2015-2016 financial year. This allocation, broken down by Ward below, is made up of a £40,000 allocation for 2015-2016, and a carry forward allocation of £41,939.54 from the 2014-2015 financial year.

2015/2016 DEVOLVED WB	Carry Forward 2014-15	2015-16 allocation	Full 2015-16 Allocation
NORTH EAST	£ 41,939.54	£ 40,000.00	£81,939.54
Cudworth	£ 9,705.56	£ 10,000.00	£19,705.56
Monk Bretton	£ 13,101.98	£ 10,000.00	£23,101.98
North East	£ 4,138.00	£ 10,000.00	£14,138.00
Royston	£ 14,994.00	£ 10,000.00	£24,994.00

To date, the North East Area Council has committed £62,664.80 of its £81,938.54 Devolved Ward Budget allocation, with £14,755.21 of this commitment being charged.

2015/2016 DEVOLVED WB	Allocation	Committed spend	Charged spend	Allocation remaining
NORTH EAST	£ 81,938.54	£ 62,664.80	£ 14,755.21	£ 19,273.74
Cudworth	£ 19,705.56	£ 16,415.00	£ 2,862.92	£ 3,290.56
Monk Bretton	£ 23,101.98	£ 11,450.00	£ 2,798.44	£ 11,651.98
North East	£ 14,137.00	£ 12,685.80	£ 7,799.95	£ 1,451.20
Royston	£ 24,994.00	£ 22,114.00	£ 1,293.90	£ 2,880.00



The Cudworth Ward has allocated £16,415 of its £19,705.56 Devolved Ward Budget allocation. To date £2,862.92 of this allocation has been charged to the Ward.

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
x30 Hanging baskets	£1,650.00	£1,650.00	£18,055.56
Community Events Working Fund	£2,000.00	£ 395.84	£16,055.56
Working Fund	£2,000.00	£ 504.43	£14,055.56
Love Where You Live initiatives Working Fund	£1,000.00	£ 312.65	£13,055.56
Play area improvements – Cudworth Park	£1,200.00		£11,855.56
Cudworth Christmas Lights	£3,525.00		£8,330.56
Safety surfacing in Cudworth Park	£5,040.00		£3,290.56

The Monk Bretton Ward has allocated £11,450 of its £23,101.98 Devolved Ward Budget allocation. To date, £2,798.44 of this has been charged to the Ward.

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
Working Fund	£2,000.00	£475.60	£21,101.98
x40 Hanging Baskets	£2,200.00	£2,200.00	£18,901.98
Community Events Working Fund	£2,000.00	£122.84	£16,901.98
Love Where You Live initiatives Working Fund	£1,000.00		£15,901.98
Fixed Height Barrier – Rotherham Rd	£2,500.00		£13,401.98
Installation of a Multi-Use Goal end in Carlton Park	£1,200.00		£12,201.98
Installation of decorative entrance at Monk Bretton park	£550.00		£11,651.98

The North East Ward has allocated £12,685.80 of its £14,137 Ward Budget allocation. To date, £7,799.95 of this has been charged to the Ward.

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
Shafton Green – proposed footpath	£2,185.80		£11,951.20
Working Fund	£2,000.00	£299.95	£9,951.20
Heritage bench in Brierley	£1,000.00		£8,951.20
Brierley Community Caretaker	£2,500.00	£2,500.00	£6,451.20
Great Houghton Community Caretaker	£2,500.00	£2,500.00	£3,951.00
Shafton Community Caretaker	£2,500.00	£2,500.00	£1,451.20

The Royston Ward has allocated £22,114 of its £24,994 Devolved Ward Budget allocation. To date, £1,293.90 of this has been charged to the Ward.

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
The Wells Hanging Baskets	£1,320.00		£23,674.00
Royston Park – Additional Car Parking	£9,470.00		£14,204.00
Working Fund	£2,000.00	£400.07	£12,204.00
Love Where You Live initiatives Working Fund	£1,000.00		£11,204.00
Community Events Working Fund	£2,000.00	£557.83	£9,204.00
Flame Flower Fencing Panels – Midland Road	£1,290.00		£7,914.00
Improvements to the Footpath at the Green,	£1,750.00		£6,164.00

Royston			
Royston's Got Talent	£336.00	£336.00	£5,828.00
Royston Band Stand	£850.00		£4,978.00
Royston Allotments	£498.00		£4,480.00
Royston Christmas Lights	£1,600.00		£2,880.00

Ward Alliance Fund Budget Overview (Includes Public Health Funds)

The North East Area Council's Ward Alliances has a Ward Alliance grant allocation of £92,047 for the 2015-2016 financial year.

This allocation, broken down by Ward below, is made up of a £40,000 allocation for 2015-2016, and carry forward allocation of £52,046 from the 2014-2015 financial year.

2015/2016 DEVOLVED WB	Carry Forward 2014-15	2015-16 allocation	Full 2015-16 Allocation
NORTH EAST	£ 52,046	£ 40,000.00	£ 92,047.00
Cudworth	£ 10,290	£ 10,000.00	£ 20,290.00
Monk Bretton	£ 9,135	£ 10,000.00	£ 19,135.00
North East	£ 15,270	£ 10,000.00	£ 25,270.00
Royston	£ 17,352	£ 10,000.00	£ 27,352.00

The Cudworth Ward has allocated £15,815.20 of its £20,290 Ward Alliance allocation.

The Cudworth Ward do not have any Public Health funding for the 2015/16 financial year.

To date, £1,568 of this has been charged to the Ward.

The Cudworth Ward has an allocation of **£4,474.80** remaining.

The projects have declared a total of 1132 volunteer hours which equates to the equivalent monetary value of £12,553.88

Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Barnsley Neighbourhood Watch Liaison Group – CCTV	£500.00	£500.00	£19,790.00
Darfield Rd Community Centre – Cudworth Achievement Awards 2015	£918.00	£918.00	£18,872.00
Cudworth Summer Holiday Activities	£1,000.00	£150.00	£17,872.00
Cudworth Citizens Advice Bureau	£1,550.00		£16,322.00
Cudworth What's on Guide	£1059.00		£15,263.00
Snoopy Youth Group – Smart Art	£300.00		£14,963.00
Cudworth Food Bank	£600.00		£14,363.00
Robert Street Allotment – New signs	£499.20		£13,863.80
Cudworth Environment Group – Tea in the Park Gala 2016	£500.00		£13,363.80
Cudworth Winter Health Fayre	£945.00		£12,418.80
Cudworth Christmas Event	£6,310.00		£6,108.80
46 th Barnsley (St Johns) – Laptop upgrade	£459.00		£5,649.80
Barnsley & District Parade – Living History	£500.00		£5,149.80
Barnsley FC Sport & Education – Street Games	£675.00		£4,474.80

The Monk Bretton Ward has allocated £8,413.70 of its £19,135 Ward Alliance allocation.

The Monk Bretton Ward has £494.91 of Public Health Funds remaining which is included in the total allocation for 2015/16.

The Monk Bretton Ward have a total of **£10,721.30** Ward Alliance Funding unallocated.

However, as the Monk Bretton Ward Alliance Secretary has had a bursary of £125 to date, this leaves the actual allocation of Ward Alliance funding to allocate at **£10,596.30**

The projects have declared a total of 1936 volunteer hours which equates to the equivalent monetary value of £21,470.24

Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Friends of Carlton Park Gardening Club – Horticultural Design Training	This project has since been cancelled and the grant has been returned		
One Stop Shop – Exercise Classes & Groups	£2,025.00		£17,110.00
Arthritis Care – Introduction to IT	£727.20		£16,382.80
Carlton Bowling Club – Bowling Green Sleeper Replacement & Path Repair	£1,940.00		£14,442.80
Lundwood Gala	£1,000.00		£13,442.80
Summer Holiday activities 2015	£980.00		£12,462.80
West Green Junior FC – Goalposts	£828.00		£11,634.80
Friends of Monk Bretton Priory – Community Conference	£913.50		£10,721.30

The North East Ward has allocated £14,553.74 of its £24,645 Ward Alliance allocation.

The North East Ward has £3,110 of Public Health Funds remaining which is included in the total allocation for 2015/16.

The North East Ward have a total of **£10,091.26** Ward Alliance Funding unallocated.

The projects have declared a total of 2410.5 volunteer hours which equates to the equivalent monetary value of £26,732.45

Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Citizen's Advice Bureau	£100.00		£24,545.00
Shafton Bowling Club – Lawn Mower Refurbishment & Junior equipment	£410.00	£410.00	£24,135.00
Barnsley Neighbourhood Watch Liaison Gp	£1,061.00	£1,061.00	£23,074.00
Royal British Legion – War Memorial	£604.00	£604.00	£22,470.00
Red Dragon Karate Club	£500.00	£500.00	£21,970.00
Great Houghton Village Hall Committee – Fund Day 2015	£760.00		£21,210.00
Public Information Resources	£3,986.00		£17,224.00
Friends of St Paul's Churchyard – Brierley Christmas Tree & Event	£450.00		£16,774.00
Summer Holiday Activities	£880.00		£15,894.00
Friends of St Luke's Church – Grimethorpe Christmas event	£2,690.24		£13,203.76
'What's on guide' for the North East Ward	£300.00		£12,903.76
Oral Health Improvement – Healthy teeth,	£1,912.50		£10,991.26

healthy smiles			
Great Houghton Youth Group – Weekly youth group sessions	£900.00		£10,091.26

The Royston Ward has allocated £13,121 of its £27,352 Ward Alliance allocation. The Royston Ward has £3,096 of Public Health Funds remaining which is included in the total allocation for 2015/16.

The Royston Ward have a total of **£14,231** Ward Alliance Funding unallocated.

The projects have declared a total of 2295 volunteer hours which equates to the equivalent monetary value of £25,451.55

Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Citizen's Advice Bureau	£2,030.00		£25,322.00
Royston Gala & Dynamos presentation	£1043.00		£24,279.00
Royston Darby & Joan Club	£500.00	£500.00	£23,779.00
Barnsley NW - CCTV Security camera kit	£1,200.00	£1,200.00	£22,579.00
Rabbit Ings Country Park -Summer Holiday Activities	£1,448.00		£21,131.00
DIAL Outreach Project (phase 2)	£1,080.00		£20,051.00
Neighbourhood Watch – Christmas Lights switch on	£800.00		£19,251.00
'What's on Guide' - Royston Ward	£1,306.00		£17,945.00
Royston & Carlton Community Partnership – Community Orchard	£455.00		£17,490.00
Royston St John the Baptist C of E – Love Where you Live Event	£304.00		£17,186.00
Royston Canal Club – Costs & Canal stretch maintenance	£1,000.00		£16,186.00
Opening guides at Royston	£1,280.00		£14,906.00
Barnsley FC Community Sports & Education Trust - Us girls activities	£675.00		£14,231.00

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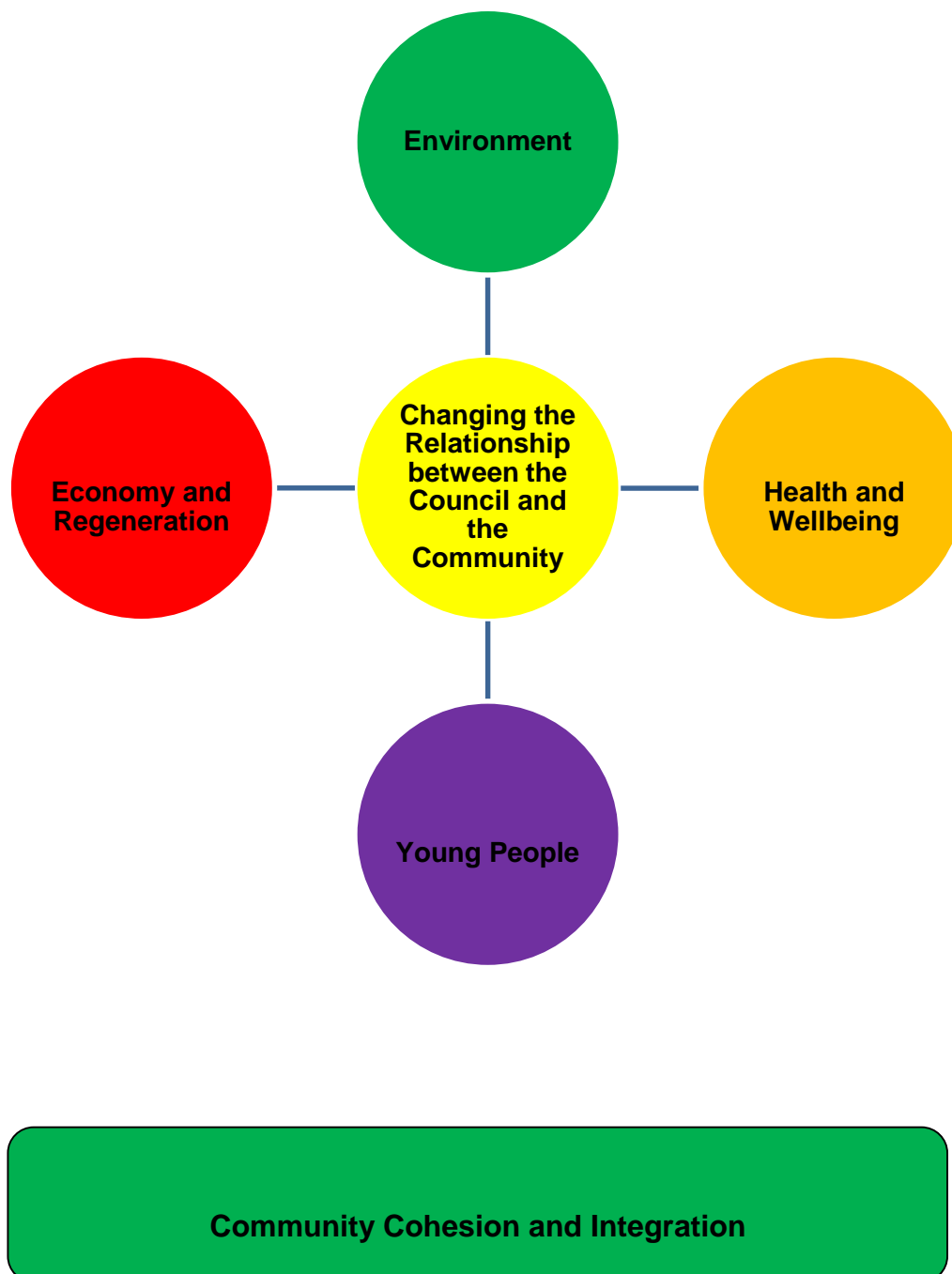
Agenda Item: 7

**NORTH EAST AREA COUNCIL
Project Performance Report**

December 2015

Introduction

The North East Area Council Priorities



North East Area Council

The table below shows the Providers that have now been appointed to deliver a series of services that address these priorities, and deliver the outcomes and social value objectives for the North East Area Council. It can be noted that a number of projects are still in the development phase.

	Service	Provider	Contract Value/length	Contract start date
Environment	North East Environment Team – Cudworth and North East	Barnsley Community Build	£135,000 18 months	1 st September 2014
Environment	North East Environment Team – Monk Bretton and Royston	Barnsley Community Build	£135,000 18 months	1 st September 2014
Environment	Environmental Enforcement	Kingdom Security	£91,990 21 months	4 th August 2014
Environment	Environmental Enforcement	BMBC Enforcement and Community Safety	£18,883 21 months	4 th August 2014
Economy and Regeneration	Rapid Response Team	Barnsley Community Build	£24,000	1 st August 2015
Economy and Regeneration	Home Grown Apprentices	BMBC Parks Services	£98,000 Service Level Agreement	November 2015
Economy and Regeneration	Private Sector Housing Management Officer	BMBC Enforcement and Community Safety	£35,000 Service Level Agreement	January 2016
Young People	Summer Holiday Internship 2015	C&K Careers	£45,000 20 months	9 th March 2015
Young People	Youth Development Grant	Local Community Groups and Organisations	£100,00 ongoing	3 rd October 2014
Young People	Dance and Theatre Performance	QDOS	£9,000	November 2015

Health and Wellbeing	Shopability	Barnsley Community Foundation	£7,824 6 months	1 st September 2015
Health and Wellbeing	Fit Reds	Barnsley FC	£19,655 18 months	1 st October 2015
Health and Wellbeing	Fit Me	PSS Health Trainers	£11,600 18 months	18 th September 2015
Changing the Relationship between the Council and the Community And Community Cohesion and Integration	Community Magazine	Corporate Communications	£6.000	December 2015
Changing the Relationship between the Council and the Community And Community Cohesion and Integration	Volunteer Celebration Event	North East Area Team	£3,000	tbc

PART A - OVERVIEW OF PERFORMANCE

To date 3 contracts have formally completed their contract monitoring and contract management reporting. The following tables therefore reflect the overview of performance of 3 contracts only. These contracts are:

- Barnsley Community Build October 2015,
- Kingdom Security 1st Quarterly (extension) Report August 2015 – October 2015
- C and K Careers Quarter 2 Report, July 2015 to September 2105

Environment: North East Environment Teams

Performance Indicator Cudworth and North East October 2015	Achieved
Number of Black bags collected	156
Number of Hot Spots cleared	6
No of tonnes of green waste removed	15
Number of compliments received	20
Number of Volunteering Events supported	2
Number of Apprentices supported	1
Number of Apprentices gain employment	18 (since the beginning of the Contract))

Performance Indicator Monk Bretton and Royston October 2015	
Number of Black bags collected	361
Number of Hot Spots cleared	3
No of tonnes of green waste removed	6
Number of compliments received	10
Number of Volunteering Events supported	2

Number of Apprentices supported	1
Number of Apprentices gain employment	18 (since the beginning of the Contract))

Performance Indicator The Rapid Response Team October 2015	
Number of Black bags collected	65
Number of Hot Spots cleared	6
No of tonnes of green waste removed	2
Number of compliments received	4
Number of Volunteering Events supported	3
Number of Apprentices supported	2
Number of Apprentices gain employment	18 (since the beginning of the Contract))

Environment: Enforcement

Performance Indicator	Target	Achieved to date
Patrol Hours completed	900	100%
No of litter and dog fouling FPNs issued	N/A	132
No of parking PCNs issued	N/A	48
Payment rate for dog fouling and litter FPNs	N/A	76%
Payment rate for parking PCNs	N/A	NA

Young People: C and K Careers

Performance Indicator (combined with North East)	Target	Achieved to date
Summer internship to be delivered over summer 2015	120	100 Students
Development of five year plans tailored to the needs of students	120	
Improved confidence and self-esteem of students	120	

Part B - Summary Performance Management Report for each Service

Barnsley Community Build October 2015

	RAG
Environment	
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

The Teams have helped to facilitate Volunteering Events throughout the local communities. The activities included:

- Winter bedding planting in Cudworth Park with the local Nursery children, Friends of the Park and the Cudworth Ward Alliance members,
- Winter bedding planting in Royston Park with approximately 50 local School children, the Royston Ward Alliance members and Community Volunteers,
- Preparing the War Memorial area in Monk Bretton with poppies helped by the Air Scouts, and planting winter bedding with local School children and Monk Bretton Ward Alliance members.



BCB feedback received:

“Whilst Volunteers and Apprentices are working together it gives the Apprentices a better understanding of what we expect from them with regard to community involvement. The Volunteers are able to take a pride in their own community and gain an awareness of the problems the Teams may experience. Billy, an apprentice with one of the Teams completes his course at the end of October. He has grown into a confident essential Team player, and has progressed from being a shy, awkward teenager into a young man with a good work ethic. He will be sadly missed. He has gained employment in Sheffield and is looking forward to his new career. A replacement apprentice will be joining the Team in November.”

Positive feedback has been received from local residents with regard to the quick response by all the Teams to deal with Hot Spot areas.

The Rapid Response Team have gained confidence and skills, are now a valuable Team in their own right They have been a very positive addition to the initiative.

They have been studying for the Site Supervisors Safety Training Scheme (SSSTS), course which introduces them to their legal responsibilities regarding health, safety, welfare and environmental issues. This will give them further qualifications and get them into a position of being a front runner for any job vacancy they choose to apply for in the future.

The Area Manager received an update on November 17th 2015, that both Ash and David now passed their exam for this qualification

North East Environment Team

Apprentice Case Study

Lewis came to BCB through Greenacre College, at the age of 17+ he was a prime candidate to join the apprenticeship scheme that we run in general construction operations, unfortunately because of Lewis’s special needs he would meet the criteria that is required for him to be taken on as an apprentice as he requires one to one support and this unfortunately is nothing something we offer. At this time I was approached by our Training Centre Manager and asked if I would be interested in having a chat with Lewis as the nature of the work that we carry out on the environmental team is something that Lewis has a keen interest in both at College and at home. I was contacted by Tracey, who is Lewis support teacher, and we set a date for the interview.

Lewis and Tracey attended the interview and from the offset Lewis’s enthusiasm about being able to work as a colleague on a working party came through. We spoke about the possibilities of him becoming an apprentice, which unfortunately he did not meet the criteria set down by our provider, so it was decided that we would give Lewis the opportunity to join the team for a limited time, this would make sure that he was right for the team and the team was right for him.

Lewis joined the team and quite a shy person at the beginning soon blossomed into a valued member of the team within a fortnight, however the College holidays were about to start and so we lost him for a period of 6 weeks, and due to the nature and

needs of some of these people you can never be sure that they will return after a holiday period.

After the holidays Lewis returned and was as enthusiastic as he was before leaving us for his summer vacation, shortly after this time he reached the grand old age of 18 which we celebrated.

Shortly after the holiday period we were approached by The North East Area Council and asked if we would take part in a short video for the Love where you Live promotion. The video shoot was to take place in Royston Park and both environmental teams would be involved along with the apprentices and Lewis. The day arrived and the weather could not have been worse, it was raining and cold but the show must go on – so if you would like to view the video there is a link on the Love Where you Live website and also can be viewed through YouTube, I must say the whole day and the video was a great success.







Lewis has become a valued member of the environment team and it has been a pleasure to watch him become part of this successful team and see his confidence grow and all the new skills he has learnt while he has been with them.

From the offset you could see the enthusiasm that Lewis had for this nature of work, it was something that he had a keen interest in both at work and home.

Since joining the team Lewis has taken part in a number of community initiatives, some of them during the normal working day, but some at weekends when he has given up his spare time.

He was recently involved with the planting out of Royston Park, where all the teams were joined with approximately 40 school children and we planted up around the bandstand and 2 large flowers beds, Lewis has a good rapport with young and old alike.

Kingdom Security - North East 1st Quarterly (extension) Report Aug 2015 – Oct 2015

Environment		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	
Health and Wellbeing	Milestones achieved	
Economic Regeneration	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

A comprehensive monitoring report was submitted by Kingdom Security Report for August 2015 to October 2015 on August 4th, and a subsequent contract performance management meeting was held on 10th August 2015.

As illustrated in the table above, there is overall satisfaction that Kingdom is performing well and is making good progress in line with the contract.

Overview.

The North East Area is contracted to 2 x Officers, this equates to 900 hours. Over the first quarter, achieved is 900 hours which 100% of the contracted hours.

NORTH EAST	Contracted Hours	Hours Achieved	Hours patrolled in the area	Royston	Monk Bretton	Cudworth	North East
Week 03/08/15	75	75	75	24	15	20	16
Week 10/08/15	75	75	75	10	24	26	15
Week 17/08/15	75	75	75	30	6	7	32
Week 24/08/15	75	75	75	12	23	20	20
Week 31/08/15	75	75	75	32	5	4	34
Week 07/09/15	75	75	75	24	15	20	16
Week 14/09/15	75	75	75	15	24	26	10
Week 21/09/15	75	75	75	30	7	4	34
Week 28/09/15	75	75	75	10	24	26	15
Week 05/10/15	75	75	75	15	24	26	10
Week 12/10/15	75	75	75	24	15	20	16
Week 19/10/15	75	75	75	10	24	26	15
Week 26/10/15	75	75	75	11	24	30	10
Total	900	900	900	223	215	235	227

To date 132 FPN's and (48 PCN's for parking) have been issued in the area. 123 of these have been for littering offences and 9 for dog fouling offences. Research on CIVICA, although not 100% accurate shows that to date 76 % of the revenue has been raised from the notices in the North East area. The FPN numbers have stayed about the same and the PCN's have doubled over the last few months. A decrease would have been expected and apportioned to more high profile patrolling and education from the recent court results demonstrating the robustness of pursuing offenders who fail to pay. However this is not the case. Officers continue to concentrate their patrols around intelligence led information from the tasking process and also from complaints on the street, from the community at large.

NORTH EAST	FPN Litter	FPN Dog Foul	Pcn Parking	total	Royston	Monk Bretton	Cudworth	North East
Week 03/08/15	3	0	0	3	2	0	1	0
Week 10/08/15	7	0	3	10	3	2	3	2
Week 17/08/15	11	5	9	25	7	3	8	7
Week 24/08/15	6	0	5	11	3	3	3	2
Week 31/08/15	5	0	0	5	2	0	2	1
Week 07/09/15	13	0	8	21	5	4	6	6
Week 14/09/15	8	0	5	13	5	2	4	2
Week 21/09/15	14	0	5	19	4	3	7	5
Week 28/09/15	10	2	3	15	3	5	4	3
Week 05/10/15	8	0	5	13	3	3	3	4
Week 12/10/15	7	0	2	9	2	2	2	3
Week 19/10/15	13	2	2	17	6	4	4	3
Week 26/10/15	18	0	1	19	5	7	3	4

To date this 1st quarter complaints and operations are on going and continue to be reported and attended. We continue to give a quick response to the complainant or informant re offences committed. We can cope with more complaints and issues than that so far reported.

A number of prosecutions files have been submitted for Littering and Dog Fouling. To date offenders have paid prior to attending, pleaded guilty or found guilty on attending. We have had two trials for those pleading 'Not Guilty' and have both been found guilty. There has been a 100% success rate at Court and the next batch for court appearance is 27th Nov 2015.

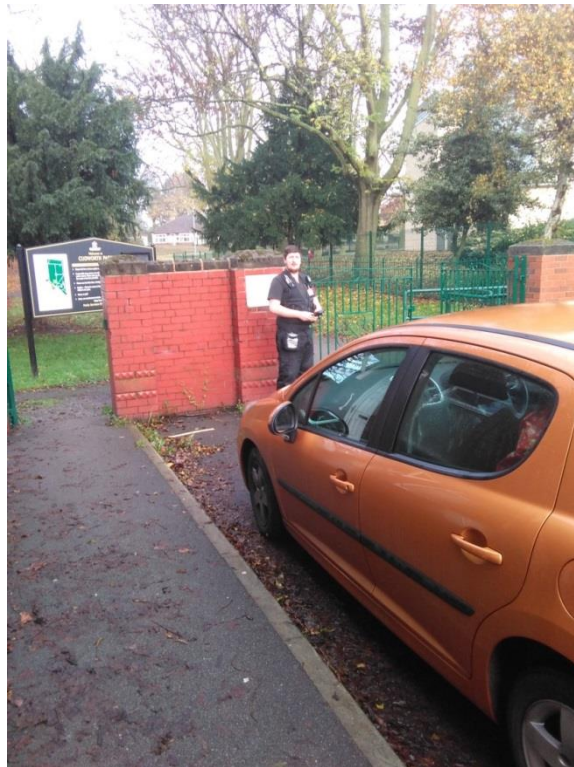
Added Value.

We have attended a number of action days along side the Generic Enforcement Officer's and Police/CIIT teams to do general sweeps of the area for littering, dog fouling and parking.

7 x Fly Tipping offences reported over this quarter by Kingdom officers whilst out and about on patrol. These have been reported to Environmental Services and together we have gathered evidence for the ongoing investigation which continues. The partnership develops as we are co-terminus which clearly assists. We together have had a number of successful prosecutions in this regard.

'Litter Picking' days for those juveniles within the community who have committed the offence is finally off the ground with the first 'Litter Pick' was on Friday and Saturday the 9th and 10th October. Under the Restorative Restoration scheme they will be subjected to this by agreement of the Parent or Guardian. These days are overseen by BMBC and the Kingdom Staff working together. 4 Juveniles have attended from the North East area and has been both beneficial to the Juveniles, Parents and Staff who attend. Please see the attached Case Study.

Case Study: Carlton Street, Roberts Street and Bank Street Parking Issues



As a result of ongoing complaints and feedback from local Councillors regarding people parking their cars on double yellow lines and causing general obstructions on Carlton Street, Robert Street and Bank Street in Cudworth; Kingdom Officers continue to be tasked with identifying these offending vehicles and subsequently with issuing Penalty Charge Notices (PCNs) to those vehicles.

In response to the complaint, Kingdom Civil Enforcement Officers trained and equipped for Parking Enforcement have conducted multiple intelligence-led operations and have made the three roads a focus of their patrols in Cudworth.

Twenty (38) PCNs were issued this quarter to contravening vehicles on these streets by Kingdom Civil Enforcement Officers, and frequent patrols will be rolling into the next quarter to combat this ongoing and prevalent problem.

Case Study: Juvenile 'Litter Pick'



Throughout the Borough many of the Littering offenders have been juveniles. We have had the ability to deal with Juveniles as we have with any Juvenile committing any other Criminal offence.

The Policy at the moment is:

Juveniles 17 & 16 if witnessed committing an offence of 'litter' will be issued an FPN, this will then be followed up with a 'Litter Pick' letter to their parent, giving them notice and contained in the letter is the offer of discharging the liability through payment or attending an organised 'Litter Pick'.

Juveniles 15 and under will not be issued an FPN, there and then but details will be taken and the notice (FPN) and 'Litter Pick' letter will be posted to the Parent offering them the same.

Up to very recently we have had 35 Juveniles who have opted for the 'Litter Pick'.

After negotiation with BMBC we have ratified the Policy and procedure to be able to commence 'Litter Picks' in earnest.

Because of the delay, out of the 35, 7 have dropped of the list due to the offence now being Statute barred.

28 juveniles, of which 18 were through Kingdom patrols, were invited on the first 'Litter Pick'.

3 paid the FPN in full, leaving 14 attending on the 9th or 10th October, 2015.

4 Juveniles from North East Area.

5 Juveniles from North Area

5 Juveniles from South Area

There is one Juvenile who has failed to attend on second request so a file has been sent to Legal Services for consideration.

C&K Careers

Young People

Health and Wellbeing

Economic Regeneration

	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

C and K Careers were commissioned to deliver 120 summer internship placements as part of a 20 month delivery programme. The Contract started in March 2015, and involved working in partnership with the North Area Council, and contract management with the South Area Council. The following Schools were involved in the initiative - Shafton ALC, Carlton Community College, Holy Trinity, Darton College. Kirk Balk, Netherwood and Hemsworth Arts and Community Academy.

Key milestones achieved

During Quarter 2 of this 20 month programme the focus has been on the delivery phase of the programme. The Quarter 2 achievements are outlined below.

Area Council	North	North East	South	TOTAL
Target for students engaged	120		60	180
Total engaged by end of July	86		41	127
Initial Interviews complete and Action Plans started	86		41	127
Placement Application forms received	86		41	104
Engaging Placement Providers	Over 50 businesses engaged, approximately 130 placements available. 47 employers finally used. Health & Safety assessments in place for all employers.			
Workshop delivery Started training	74		38	112
Completed every day of training CVs and 5 year plans updated	70		33	103
Work placements Started placement	69		37	106
Completed every day of placement	64		35	100
Evaluation	Feedback (both qualitative and quantitative) has been collected from students; employers and parents have also been asked for their views. This will be collated for the final report			

Social Value Indicators

The Social Value indicators identified in the specification have been addressed in the following ways:

Recruitment and deployment of volunteers where appropriate.

Four student ambassadors (Jack, James, Harriet and Nabeela) were employed to work alongside Careers Advisers delivering the summer workshops, and all are from the University of Huddersfield. Although we did try to recruit through Barnsley College the applicants that came forward either could not offer the dates required or were already in paid employment and older than the young undergraduates we were seeking to act as role models to the younger students.

Megan, an 'Internship 2014 Graduate' (i.e. now in Year 11) attended the 2015 programme to tell students how the programme had affected her attitude and choices for the future.

I was getting C/D grades but when I went on the Internship something clicked and when I went back to school I was working harder and am now predicted A/ B grades. I definitely gained in confidence as a result of the project. I would never have felt able to come and talk to a group I didn't know before. This has also been reflected in my outside life. One of my hobbies is Theatre and Drama and now I am being picked for bigger parts in plays.

Two different students took part in the Love Where You Live Story Telling video about the programme. All school students been paid in vouchers for their time.

Establish good working relationships within the local business community and Contributing to improved employment prospects for young people by engaging the local business community in this project

It has been easier to interest and engage local employers in the 2015 programme following the success of 2014. We actually engaged far more employers that we finally needed to use. This was because students made a lot of very late changes this year, as they booked family holidays, could not manage the travel arrangements or wanted a change of placement for a variety of reasons. The vast majority of employers that took part were extremely accommodating – often changing arrangements a number of times. All employers were visited for a Health and Safety check before a student attended. They were also contacted by telephone on the first day of the placement and visited during the week to see how everything was going. These visits really helped to build relationships with the local business community.

Employers were generally very pleased with the students' attitude and application, and impressed that students were giving up 2 weeks of their holidays. They commented that the students were very well prepared and so able to benefit immediately from a work situation. This intensive preparation made it easier for the businesses involved to work with the students, leading to encouraging offers of further placements if the programme runs again in 2016.

J has shown 100% commitment and is enthusiastic in his approach at all times. I think it is a great and positive action taken by J to actively do work experience in his own time
Berneslai Homes Construction

Employers were quick to recognise the potential benefits to their business. So far we have heard that one student has been offered further voluntary experience; three have been offered continuing Saturday and part-time work; two have been offered apprenticeships (hairdressing and business administration) following Year 11.

One employer that provided multiple placements have said that if we run the programme again in future they would be interested in taking part in the recruitment and matching process alongside us.

Contribution to the development of strong local networks

We have gained access into the apprenticeship network and have been able to promote the project to a large number of employers by using this existing network. We supported the Barnsley Libraries Summer Reading Challenge by placing appropriate students on this initiative.

The promotion of community and individual self-help and the growth of resilience

By basing our programme around the Barnsley IKIC competencies we were building resilience in young people. Students realised that they can achieve if they trust themselves to try new things. They stepped outside their comfort zones this summer and know that they benefitted from it, so they will do so again.

One of the competencies is 'Perseverance'. Students demonstrated this in a number of ways. Some students were travelling for over an hour, twice a day, on 2 buses to get to and from placements they particularly wanted to attend. Another was on her feet all day in a catering venue; she surprised and pleased herself with her new 'can do' attitudes and ability to 'stick at it without moaning'. Another girl said she had impressed her family by working 8 hour shifts in a nursery. She recognised that it is something she will need to be able to do if she achieves her ambition of becoming a children's nurse, 'so its good practice'.

Communication, team work, problem solving, risk taking and finding information were also developed during the workshop week – all skills which enable self-help and build resilience in individuals and communities.

Most students were excited but also very nervous before their placement. They were surprised how quickly they adjusted to the working environment, although they found it tiring. Some commented that they would be less scared in new situations in the future because they had had positive experience of trying something unknown through the internship.

Employers too, took risks by taking on the students. Most were very pleased to have met these young people who gave such a good account of themselves and their schools and families. These employers now know, if they did not know before, that young people are so keen to learn and do well, and have a lot to offer. Hopefully

they will consider taking further placements in future, or even consider employing an apprentice.

The Celebration Events were an opportunity to show students and their parents the link between local democracy and the channelling of funding to meet local need.

The Students genuinely recognised that they had had this unique opportunity because local Councilors' had chosen to believe in their potential, enabling them to take personal responsibility for their own Career development and future employability.

The entire focus of this programme has been on enabling the students to develop the skills and confidence to take responsibility for their futures. The informal feedback, together with reported moves towards further work and training collected during the programme indicates that this is happening.

"It's changed everything I thought about my future"

"It's great – I've learned how to do a proper CV and it's made me feel much more confident"

"It's made me realise how many choices I have"

"I knew all about university, but not about apprenticeships. I'm thinking about both now, which I wasn't before"

Additionally:

- **3 students have been offered further voluntary work**
- **3 students have been offered part-time work either immediately or when they are 16**
- **2 students have been offered apprenticeships**
- **7 students are actively seeking part-time work, using their CVs**
- **1 student hopes to apply for an apprenticeship with his employer next year**
- **A number of students reported changing their career plans or raising their aspirations.**

Local Spend

The Core, in central Barnsley, was used for all workshops sessions for 3 weeks in the summer holidays. Students were given £7 a week expenses.

Celebration events were delivered in local venues (at Shaw Lane and the Rockingham Centre), local caterers and party suppliers were used. The provider will ensure that all persons employed to deliver the contract are paid a 'living wage'.

Outcome and Outcome indicator targets

Outcomes include the drawing up of 5 year plans for the future and preparation of CVs which were done in the summer workshops and will be updated in the October half term catch up session at The Core. Increased confidence and motivation together with the development of IKIC competencies and of employability skills are

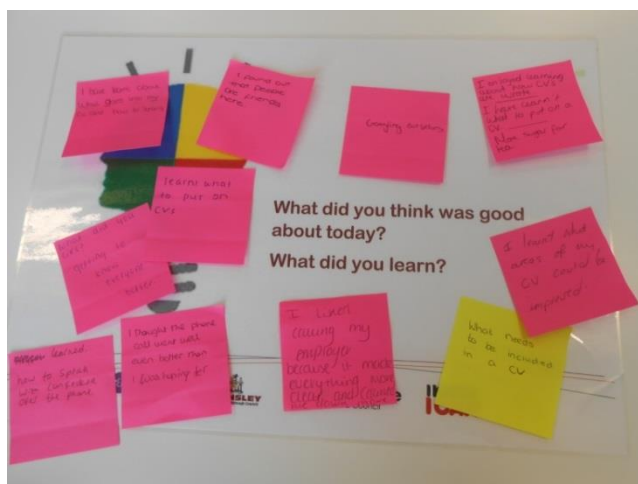
also desired outcomes. Early evaluation shows that the 2 week training programme has been successful. A detailed analysis will be provided in the Final Report.

Key Milestones

By the 3rd week of July all students had completed their application form and a baseline assessment of their employability skills; they had been interviewed in School and their careers plans started. 112 out of the original 127 attended the training. 103 completed the full week.

In the first 3 weeks of the summer holidays (22 July to 7 August 2015) 10 sets of workshops were delivered.

Each workshop consisted of 4 x 4.5 hr days delivered over the mornings or afternoons of one week.



The aim of the workshops was to ensure that the young people could develop their confidence, skills and understanding of how to behave in the world of work so that they had the best chance of enjoying and making a success of the week long employer placement.

The programme was based around the Barnsley I Know I Can competencies which were originally drawn up in consultation with employers. In addition we looked at post 16 and post 18 education, training and employment routes, developed CVs and practiced interview skills. Students also had individual Careers interviews.

It was vital that students did not feel that they were attending school in their holidays so workshops were relaxed, fun and upbeat with lots of high energy team activities. After every session students were asked for feedback and the following session adapted to take account of it.

Students were videoed talking about their hopes for the programme and commenting on what they had found useful.



Following the workshop week each student went on placement with a local employer for a week. Wherever possible students had been matched with workplaces related to areas of work they were considering for the future. This was not possible in every case; there are restrictions on access to some areas of work place for 15 year olds (e.g. health-related occupations, engineering shop floor), issues around confidentiality (law), or they may not have been a relevant employer available for the week the student could do. C&K Career's staff contacted

over 200 businesses to ask for placements. Around 60 employers offered to take students but finally 47 employers provided over 115 placements, 100 of which were completed by the students. Some employers gave very generously of their time taking a number of students. Some employers were particularly supportive in accommodating last minute changes as a number of students' summer arrangements changed.

All employers were contacted on Monday morning to ensure students had arrived safely. If they had not then C&K Career's staff tried to track them down – not always easy if the family had gone on holiday and omitted to tell us, or the employer expecting them! Students were visited at their placement to check that everything was on track. Both employers and students had our contact details in case of any issues.



In September, Celebration Events were held at the Shaw Lane and Rockingham Centres where students were presented with certificates and their guests, employers and Councillors were able to celebrate the student's achievements.

Case Studies

1. *T was interested in joining the marines and put down engineering as his first choice of placement. He was placed at NPS Barnsley Ltd. During the training he was quite quiet but gained in confidence throughout the week. He was due to go on placement week commencing 3rd August but actually turned up the week before. Fortunately the employer was able to accommodate him that week. Feedback from the employer was that he was an outstanding student, very interested and enthusiastic and that the pre placement training had definitely helped in terms of T being able to ask questions and fit into the work ethic. We asked T to do a presentation on his experience at the celebration event and whilst initially reluctant he agreed as he said he wanted to be able to thank his employer for the experience. Feedback from his Mum was that he would never have agreed to stand up in front of an audience before the project.*

2. *D was interested in Hairdressing as a career. He was placed at Lesley Francis training. Whilst he was there they were contacted by a salon who were looking for a Saturday person and Lesley Francis decided to put D forward for this as they had been impressed with him. D therefore went for an interview and was in competition with 5 or 6 other young people. He said that the interview preparation he had done on the training really helped him in terms of thinking how to answer questions, body language and what questions to ask. As a result he was offered a Saturday job at the salon.*

Area Manager's Update regarding new Initiatives

Fit Reds and Fit Me update

Due to staffing issues the Fit Reds initiative will now start in January 2016.

With regard to Fit Me the following feedback has been received:

We have had two courses started at Lundwood and Carlton. Prior to the start of the courses we have recruited 2 Health Champions (volunteers) to be involved with the organising and running of the courses. They both live in the North East. They have attended some basic training on measurement taking and Blood Pressure reading in order to help facilitate the groups. They will be given the opportunity to take the RSPH level 2 training in understanding health improvement also. Combined the Groups have started with a total of 35 attendances with the majority opting to attend the Priory Campus session.

Home Grown Apprentices Update

The Home Grown Apprentices Service Level Agreement with Parks Services has been agreed via a delegated Cabinet Report and the adverts are currently being prepared for a Horticultural Supervisor and three Horticultural Apprentices. It is anticipated that the Team will be based at the Royston Pavilion. Leeds City Region will be part funding the Apprenticeships and links have been made with the Barnsley College Worsbrough Mill Campus to progress this initiative.

Private Sector Housing Management Officer Update

A Service Level Agreement with BMBC Enforcement and Community Safety is currently being prepared for a Private Sector Housing Management Officer to work a patch of 400 properties across the North East Area Council. The Service Level Agreement and will be submitted as a delegated Cabinet Report.

Dance and Theater Performance Update

The tender for the Healthy Lifestyles Dance and Theatre Performance across the North East Area Council's Primary Schools has identified QDOS as the preferred supplier. A pre contract meeting is being scheduled with QDOS, and the Area Manager, with a view to starting delivery in the New Year.

Caroline Donovan
North East Area Manager
November 25th, 2015